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To: _____

Date: _____

This is to confirm your reservation for ____ night(s) from _____ to _____ (check-out on _____) for ____ unit(s). To guarantee your reservation, you have authorized the Log Cabins at Jacobs Creek to charge your _____ credit card ending in _____ (last 4 digits) with expiration date of _____ in the amount of \$_____ with balance of \$_____ due upon check-in.

You understand that if you should cancel your reservation on or before _____ you are entitled to a refund less \$30.00 administrative fee per unit. You further understand that if you should cancel your reservation on or after _____ you will forfeit your deposit as follows:

- **Weekly/Holidays:** amount of your deposit
- **Daily:** 1 (one) night deposit

As a reminder, our cancellation and damage deposit refund policies are as follows:

Cancellation Policy (1 - 2 units)

- **14 days or more notice:** refund less \$30.00 administrative fee per unit or funds can be applied towards a future reservation. Re-booking must be within same season, for minimum nights required and can only reschedule once. \$30 administrative fee applies to all re-bookings and/or schedule changes.
- **13 days or less notice:** forfeiture of one night deposit per unit(s) or funds can be applied towards a future reservation only if unit is re-booked by someone else. If funds are applied towards a future reservation, re-booking must be within same season, for minimum nights required and can only reschedule once. \$30 administrative fee applies to all re-bookings and/or schedule changes.
- **24 hrs or less notice and no shows:** no refunds and no credits towards future reservations.

Cancellation Policy (3 - 8 units) and Monthly, Weekly and Holiday reservations

- **30 days or more notice:** refund less \$30.00 administrative fee per unit or funds can be applied towards future reservation only if unit is re-booked by someone else. If funds are applied towards a future reservation, re-booking must be within same season, for minimum nights required and can only reschedule once. \$30 administrative fee applies to all re-bookings and/or schedule changes.
- **29 days or less notice:** forfeiture of deposit per unit(s) or funds can be applied towards a future reservation only if unit is re-booked by someone else. If funds are applied towards a future reservation, re-booking must be within same season, for minimum nights required and can only reschedule once. \$30 administrative fee applies to all re-bookings and/or schedule changes.

Damage/Cleaning Deposit

\$250 damage/cleaning deposit per unit (larger deposit for reservations of 3 units or more) is required at check-in and refundable after unit has been thoroughly inspected, completely cleaned by cleaning crew, no damage is found, and all items on check-out list have been performed. Guests violating the no pets, no bonfires, no firearms/weapons, no fireworks, no smoking, quiet time and maximum occupancy policies will forfeit deposit and be asked to leave immediately. Cutting of trees, branches and/or bushes is strictly prohibited.

Please sign at the acknowledgement line and mail/fax back to our office. We look forward to your visit and thank you for the opportunity to have you and your family as guests at the Log Cabins at Jacobs Creek.

Guest Acknowledgement _____ Date _____

Pynt by Credit Card